



The
Palaeontological
Association

Registered Charity No. 1168330

Professional Standards and Behaviour 3rd-party Declaration

Summary

This document allows individuals to declare to the best of their knowledge the current/past professional and/or ethical behaviour standing of a third-party before the third-party engages in activities that support the Association's business or have achievements recognised by the Association.

1. ABOUT

The Association requires individuals (the nominators) putting forward nominated persons (the nominees) who will engage in activities in support of the Association's business, or will have achievements recognised by the Association, to notify us of any known ongoing investigation(s), not just the outcome of completed investigations. The Association also requires nominators to notify us in the future if there are new investigations of any alleged breach of professional and/or ethical behaviour by the nominated person. This requirement remains binding for the period they were acting on behalf of the Association or, in the case of medal and award winners, in perpetuity. Members of the Association are reminded that they are also bound by the 'Code of Conduct for Members' in addition to the terms of this declaration.

2. 3RD-PARTY DECLARATION FORM

Full Name (nominator):	
Full Name (nominee):	
Reason for Declaration: e.g. medal/award/workshop/invited talk/grant/outreach/etc.	
Please select either Option A or B by marking the relevant box ↴	
Option A: To the best of my knowledge, the person I have nominated has not been sanctioned or found at fault as the result of a complaint, investigation, or other proceeding related to their professional conduct (including harassment allegations), and that they are not currently the subject of such an investigation. I will advise the Palaeontological Association if I become aware of any change to these circumstances.	<input type="checkbox"/>
Option B: I am aware that the person I have nominated has been sanctioned or found at fault as the result of a complaint, investigation, or other proceeding related to their professional conduct (including harassment allegations), or that they are currently the subject of such an investigation, but would nevertheless like to proceed with the nomination.	<input type="checkbox"/>
<i>Selecting 'Option B' is not necessarily disqualifying, but you may be contacted by a member of the Palaeontological Association Council for a confidential discussion.</i>	

Signature and Date (nominator):	
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Form template and text modified with permission from versions in use by other learned societies.

3. FORM COMPLETION AND RETURN

The form **must** be completed and returned either physically, or electronically, to the Secretary (secretary@palass.org) and/or Executive Officer (executive@palass.org) **before** any work is undertaken on the Association's behalf and/or achievements are recognised.